SEDGEBERROW PARISH COUNCIL

Minutes of Sedgeberrow Parish Council Meeting Held at 7.15pm on Wednesday 16th September 2026 at Sedgeberrow Village Hall

Present: Cllrs S Morris (Vice Chair), Cllr R Hunt, R Chubb and C Jackson

In attendance: County Councillor Hardman, 7 parishioners and Mrs N Nicholson (Clerk)

1. Apologies

Cllrs J Williamson, B Howe-Double & A White

District Councillors Simms & Kearsey

2. Declarations of Interest

- Cllr Chubb & Cllr Hunt – Various positions on the Village Hall Committee

Democratic Time

Five residents were in attendance to discuss extending the cycle route on the B4708, Cllr Morris advised that following a request to Worcestershire County Council regarding this, she had received a detailed response regarding road speeds and widths and policies as to why this was not possible on the stretch of road in question, she would share the detailed email with the residents and suggested they wrote to their MP Harriet Baldwin. The residents were keen to start a petition, the route was used by walkers, cyclists and wheelchair users and simply to say no safety lane can be put in due to carriageway widths and speed demonstrated how dangerous it was for these users!

Another resident raised the visibility issue caused by the relocation of the Village entrance sign, by the developers at the Sister Elms site.

Another resident raised concerns regarding the planning application at 67 Main Street, but they had raised their concerns directly with Wychavon District Council and there was now a revised plan. It was noted it was still unclear if the boundary wall was to be retained.

3. Minutes of the Last Meeting

The minutes of the meeting held on 29th July 2026 were proposed by Cllr Chubb, seconded by Cllr Jackson agreed by all and signed by the Chairman as a true record.

4. Policing Matters – ANPR/CCTV

Cllr Morris updated the members as follows:

The Security subcommittee of the Parish Council is continuing to investigate the installation of ANPR/CCTV facilities for Sedgeberrow.

Three companies were approached to bid for the project but only one has applied - VSM.

Members met up with the company owner and his new technical lead and made some alterations to the original specification. We are looking increasingly likely to opt for a phased approach and will begin on Winchcombe Road.

VSM have provided contacts from 3 Parish Councils as reference points, and these are being followed up.

Funding is likely to come from a variety of sources including the Police and Crime Commissioner, a private donor and CIL.

5. County and District Council Reports

County Councillor Hardman

Cllr Hardman advised that the Government has 'paused' the local government reorganisation and formation of the Unitary Council. The District Council elections will now be going-ahead in May.

Cllr Hardman speculated that in his opinion the Unitary Council will be formed in 2028 alongside the mayoral system.

Cllr hardman advised that regrettably the s106 money for the bus stop had expired and been returned to the developer. It was discussed that due to the monumental mess up from Worcestershire County Council that led to this, could Worcestershire County Council provide the service of levelling and installing a bus shelter if the Parish Council purchase a new one using CIL. Cllr Hardman thought this was a good compromise and would speak with the Highways dept.

Cllr Hardman would look into the cycle path restrictions and policies that were raised in the democratic time and try and investigate what solutions there maybe.

Members reminded Cllr hardman that he had promised traffic monitoring strips to be recording after the summer, and this was still outstanding and was required for comparison data with the increasing numbers of HGV's thundering through the village.

District Councillor Reports:
No district Councillors were in attendance.

Cllr Simms had sent an update regarding fly tipping:

Confirming that Wychavon DC will have stronger enforcement tools available, particularly the increased £5,000 fixed penalty and the potential to make offenders contribute directly to clearing up the damage they have caused.

However, some of the measures are new or still subject to consultation/guidance, so the practical impact will depend on how Wychavon chooses to use these powers and the resources available for investigation and enforcement.

The clerk was asked to follow up with Cllr Kearsey on the following local queries:

Allotment request Churchill Road, a resident wanted to grow fruit and veg, had been told by Wychavon District Council that the Parish Council run the allotment, members were keen to run the allotment if Wychavon District Council was unwilling to do so.

The Palletex site application and the continuing problem of these HGV's thundering through Sedgeberrow at all hours!

Enforcement items at the Sister Elms site, including the location of the Village Sign as raised in democratic time.

Neighbourhood Plan guidance meeting with DC Kearsey, Cllr Jackson & Cllr Williamson.

6. Highways Matters – Traffic Monitoring – as discussed under County Councillor report.

B4708 Cycle Lane request – Discussed in democratic time and to be followed up by Cllr hardman.

Palletx – Cllr Hardman advised that Cllr kearsey had taken this up with the Traffic Commissioner.

7. Glebe Meadow

Other repairs: Cllr Chubb advised he was addressing the ongoing minor repairs.

Rubber Matting bottom of slide: Cllr Chubb advised that the rubber matting had been unexpectedly patched up by Wicksteed Laisure which was not what was agreed at the site visit. Cllr Chubb would follow this up; he advised that this was time critical as the 5 year warranty on the surface had one more year remaining.

Disabled Access: Cllr Chubb advised that he was applying for grants for the disabled access and was seeking supporting letters from users to support the applications. Once the funding was secured the work would be commissioned.

No Parking on Pavement signage: The signs had been installed, there had been at £36 overspend for some backing boarding and there were some concerns that the signs were too small to be effective, members agreed to give it some time to see if they had the desired effect.

Park signage – Cllr Chubb was looking at options to secure the poles into the base so they can't be swivelled about.

8. Jubilee Play Area

Nothing to report this month.

9. Planning

a) Comments made on planning applications to Wychavon: W/26/01891/FUL 67 Main Street. Proposed demolition of 1 dwelling and erection of one dwelling. As discussed in democratic time, also members want to see an alternative heating source than LPG.

b) Applications approved: W/26/01788/AGR Sandfield Farm. Gable end and extension and lean to.

c) Applications refused: None

d) **Appeals:** Holloway Agri-Drain -awaiting outcome

e) Updates on approved developments: N/A

10. Updates

New Community Hall / Legacy Grant: No updates this month. It was noted there was still no application or update on the Springfield site.

Neighbourhood Plan: The Chairman and Cllr Jackson have yet to meet with District Councillor to discuss if there needs to be an update now that the SWDPR has been adopted.

Pétanque Piste:
Cllr Morris advised that all was going well with sessions well attended.

Cllr Chubb asked for grant for an additional/replacement score board, it was agreed for a purchase of up to £40, the score board would remain Parish Council property.

Parish Games:
Cllr Morris advised that the teams were all doing well with teams entered in all the events.

War Plaque - It was noted that protection of the war plaque was still being followed up by Cllr Morris and District Councillor Kearey, it was noted the plaque have been purchased by the Parish Council and was owned by the Parish.

11. Finance

The bank reconciliation for July & August was confirmed by Cllr Chubb & Cllr Jackson

Conclusion of Audit – the external audit had been completed with no advisories, but a note regarding a mistyped figure, the audit notice had been displayed.

Precept Budget – it was agreed that Cllr Chubb and Cllr Jackson would work with the clerk to draw up a proposed precept budget for the November meeting.

Churchyard Grant – Cllr Morris asked if a request had been received, the clerk would check and confirm.

Village Hall endowment – Members discussed the various options that Cllr Chubb and the clerk had researched and it was decided that a Redwood Account would give a good rate of interest; currently 4.75% and can be linked to the Lloyds account to sit firmly within the duel signatory requirements of the financial regulations.

Payments made since the last meeting were noted.

SEDGEBERROW PARISH COUNCIL

Date	Payee	Details	Supplier Total	Payment by	Funding sourse
paid on 28.07.26	Mrs N Nicholson	clerk salary - May	£ 457.78	S/O	General
paid on 28.07.26	Mrs N Nicholson	clerk WFH allowance	£ 26.00	S/O	General
paid on 05.06.26	M Woodhouse	lengthsman services - May	£ 170.00	S/O	General
paid on 07.08.26	A R Lewis	stump grinding - Glebe	£ 144.00	bacs	CIL
paid on 07.08.26	Community Heatbeat	defib pads	£ 84.54	bacs	General
paid on 28.08.26	Mrs N Nicholson	clerk salary - April	£ 457.78	S/O	General
paid on 28.08.26	Mrs N Nicholson	clerk WFH allowance	£ 26.00	S/O	General
paid on 05.09.28	M Woodhouse	lengthsman services - June	£ 170.00	bacs	General
paid on 06.09.26	Evesham signs	No Parking signs	£ 111.60	bacs	CIL
paid on 06.09.26	PKF Littlejohn LLP	Externsal audit fee	£ 378.00	bacs	General
paid on 08.09.26	Smart Cut	grass cutting	£ 119.68	bacs	General
paid on 08.09.26	Evesham signs	parking sign ACM	£ 36.00	bacs	CIL
paid on 08.09.26	S Mitcham	Snnual anti virus	£ 39.99	bacs	General
to pay 19.09.26	Lloyds Bank	bank fee	£ 4.25	bacs	General
to pay 30.07.26	Mrs N Nicholson	Clerk OPE	TBC	bacs	General
		CURRENT ACCOUNT EXPENDITURE	£ 2,225.62		
Receipts					
Date	**Payee**	**Details**	**Total**	**Receipt by**	
04.08.26	NS&i	Village Hall endownment	£ 35,671.00	bacs	
03.08.26	HMRC	VAT reclaim 25.26	£3,266.67	bacs	
		TOTAL RECEIPTS	£ 38,937.67		

12. Village Newsletter

Cllr White had emailed contributors requesting articles with printing planned for 16th October.

13. Village Maintenance

Bus Shelters:
As discussed in County Council reports

14. Environmental Issues & SeSaMe Oil Buying Club – final reports and close information.

The oil buying club was now fully being operated by the Parish Council with Cllr White taking the lead on this.

M Parker summarised his final SeSaMe report that had been circulated to the Parish Council members.

Options for the Parish Council to take over running SeSaMe were discussed but as it needs to run as a standalone entity with its own bank account it was thought not appropriate to become a subcommittee of the Parish Council.

The current SeSaMe bank account was with Co-op and M Parker thought complex; however, it was decided that Nick Clutterbuck of EVA would take an action to remove M Parker and C Marshall from the SeSaMe accounts.

There was an as yet unpublished 'Sustainability Leaflet' that the Parish Council agreed to pass to their publishers to get a price to print and likely circulate with the Newsletter in the near future, funding already was available in the SeSaMe accounts.

15. Correspondence for Information / Discussion

Resident re planning W/26/01891/FUL – as discussed in democratic time

Pershore Volunteer centre – transport scheme It was agreed the information and advertising of this should be included in the Newsletter.

Allotment query – The clerk had passed the query to District Councillor Kearsey to investigate why Wychavon District Council had said they didn't run the allotment; all previous leases had been via Wychavon District Council. Members were keen for the person enquiring to take the allotment over.

Correspondence received regarding the PROW and CCTV use – Cllr Jackson has passed this to the PROW team at Worcestershire County Council and was keeping the correspondent informed.

16. Future Agenda Items and Reports

Nothing was raised.

Date of next Meeting: Wednesday 18th November 2026 to be held at Sedgeberrow Village Hall, within Sedgeberrow C of E School. 7.15pm start.

Meeting closed: 9.40pm

Signed: _____ Date: _____