SEDGEBERROW PARISH COUNCIL

Minutes of Sedgeberrow Parish Council Meeting Held at 7.15pm on Wednesday 29th July 2026 at Sedgeberrow Village Hall

Present: J Williamson (Chairman), Cllrs S Morris, A White, A Howe-Double, Cllr R Hunt, R Chubb and C Jackson

In attendance: County Councillor Hardman, District Councillor Kearsey, District Councillor Sims, 1 parishioner and Mrs N Nicholson (Clerk)

1. Apologies

None

2. Declarations of Interest

- Cllr Howe-Double – Director of Parsons Grove Residents' Management Company
- Cllr Chubb, Cllr Hunt, Cllr Williamson and Cllr Howe-Double – Various positions on the Village Hall Committee

Democratic Time

The resident was in observation only.

3. Minutes of the Last Meeting

The minutes of the meeting held on 27th May 2026 were proposed by Cllr Hunt, seconded by Cllr Chubb, agreed by all and signed by the Chairman as a true record.

4. Policing Matters – ANPR/CCTV

Cllr Morris updated the members as follows:

Of the 3 companies that said they were interested in quoting for the system the Parish Council only received a quote from one, despite further requests to the other two.

The details of this quotation had been circulated to members that morning and Cllr Morris summarised the proposals. The company was suggesting 3 solar ANPR cameras, 2 on Cheltenham Road and one on Winchcombe Road with an optional additional 4 headed CCTV camera mounted on the Queens Head (an AI self-learning system)

The first note was that the quote does not include the poles and as these would need mounting on Highways verges, we would need Worcestershire County Council permission. County Councillor Hardman would discuss this with his Highways liaison officer to see if we could purchase poles like

the VAS was mounted on. Cllr Morris was asked to ascertain what strength and diameters the poles would be required to be.

It was thought that if the pole siting was problematic or requiring a S278 this would likely be beyond the Parish Council and a plan B would be to just install the 4 headed camera on the pub.

There was also a requirement for signage advising road users of the system, this would also require Worcestershire County Council permission, a suggestion was to mount the signage on the village white gates, as these are Parish Council owned

Cllr Jackson asked if due diligence had been requested from the company quoting and Cllr Morris advised they had supplied the Weston Subedge system, but 2 reference sites had been requested with the quote that had not been received as yet.

The next stage was for the clerk to apply to the OPPC for funding and Cllr Morris to circulate the proposals and discuss with the working party

The Chairman thanked Cllr Morris.

5. County and District Council Reports

County Councillor Hardman:

Cllr Hardman advised there was only 4 full County Council meetings now before the Unitary elections.

Regarding the queries on how to reduce the HGV traffic through the village, Cllr hardman advised that any suggestions regarding reclassification of roads would need to go via the Department of Transport. He had requested the monitoring strips for after the summer holidays and can use the previous monitoring report as a baseline to show any variance.

District Councillor Reports:
District Councillor Kearsey:
Cllr Kearsey advised that the Government had agreed that Worcestershire can be divided into a North & South Unitary Council with elections in May, Wychavon District Council would remain in place for a year following the elections but with a 'no spend' rule. Therefore, there are many grants and funding schemes being promoted as the reserve held by Wychavon District Council is Wychavon District Council residents' money and Wychavon District Council is keen to distribute this prior to the elections and next year's spending restrictions. Some examples include free swimming lessons in August and £1 a ride on the 'On Demand' bus service. Cllr Kearsey thought it was likely to see town centre free parking in the autumn.

Cllr Kearsey is concerned regarding the on-hold legacy Grant for the Community Hall bur nothing can be done to speed up the development of the Springfield site.

Wychavon District Council is looking to increase fines for fly tipping to increase prevention and support farmers and local landowners who are seeing increases in incidents.

Cllr Kearsey and Cllr Morris were liaising with Historic England regarding the Rectory War tablet; there was a heritage officer visit planned.

Cllr kearsey noted there had been a number of enforcement issues raised by residents regarding the 'Sister Elms' development and these were being addressed.

It was noted the Village sign was in the wrong place and was being addressed by County Councillor Hardman.

Cllr Kearsey advised regarding the volume of Palletex Lorries through the village although predominantly a Country Council issue, Cllr Kearsey had reached out to the director of planning at Tewkesbury Borough Council only to find they had resigned, Cllr kearsey is concerned there is no proper permissions in place and is actively pursuing an answer.

Cllr kearsey explained that Wychavon District Council as the planning authority had been subjected to special measures by the Government regarding the determination of large planning applicatuons but it had been determined using outdated figures. Wychavon District Council was intending to contest this via judicial review.

District Councillor Sims had nothing additional to add.

6. Highways Matters – Direction sign (noted looking to obtain a coat of arms to put on the ornate post in the future) Traffic Monitoring – as advised by County Councillor Hardman above. (It was noted that the Winchcombe Road VAS does not collect data like the newer one does) Pavement letters regarding hedges encroaching footways would be reviewed in September.

B4708 Cycle Lane request – During the month a resident had written to the Parish Council to ask if the cycle lane that terminates at the North end of Sedgeberrow could be extended via a white painted line along the B4078 to the A46, this was thought to be part in Hinton Parish and it was suggested to send the request to Cllr Kearsey as Hinton's County Councillor.

7. Glebe Meadow

Tree works: Cllr Chubb advised that the ash tree had not been cut down enough and had caused a trip hazard so there was a small additional cost of £144 for the stump grinding.

Other repairs: Cllr Chubb advised that worn goal mouths would be re-seeded in the autumn due to the current dry weather.

Rubber Matting bottom of slide: Cllr Chubb advised that the rubber matting had been damaged by youths but on further inspection it appeared to be breaking apart due to not being installed correctly, it has been installed on top of the previous rubber and this is causing instability. Wicksteed were the installer and a site visit with them was being arranged to hopefully address the issue. In the mean time the slide will be closed.

Disabled Access: Cllr Chubb advised he had obtained 2 quotes and was actively seeking a 3rd. He was also applying for grants with support from Wychavon District Council. The cost was looking to be circa £20K and helpfully both the County and District Councillors were happy to pledge their divisional funds towards this; it was likely there would be a need to move the gate which would require a local consultation. There was a discussion if there was a need for both the accesses to be disability accesses or just one, the work required at one entrance is much more complex than the other.

No Parking on Pavement signage: The proof of the signs was reviewed, and it was agreed to spend up to £100 to order the signs and install them on the Glebe Meadow fence ASAP.

8. Jubilee Play Area

Cllr Howe-Double advised that all was in order currently, but he was keeping an eye on the wooden equipment and advised that budget should be put aside for replacing these in the next year or so.

Cllr Howe-Double advised that Smart Cut appeared to be leaving cuttings next to the garage wall and the clerk was asked to contact Smart Cut regarding this.

9. Planning

a) Comments made on planning applications to Wychavon: none

b) Applications approved: none

c) Applications refused: W/25/02131/FUL Holloway Agri-Drain. Permission in principle for 4 market dwellings and one affordable home.

d) **Appeals:** As above – Holloway Agri-Drain.

e) Updates on approved developments:
There was no update on the Springfield development consultation. No application or further information had been received.

10. Updates

New Community Hall / Legacy Grant: No updates this month. It was noted there was still no application or update on the Springfield site.

Neighbourhood Plan: The Chairman and Cllr Jackson are arranging to meet with District Councillor Kearsey later in the summer to discuss if there needs to be an update now that the SWDPR has been adopted.

Pétanque Piste:
Cllr Morris advised that all was going well with sessions well attended.

Parish Games:
Cllr Morris advised that the teams were all doing well with teams entered in all the events.

11. Finance

The bank reconciliation for May & June was confirmed by Cllr Chubb & Cllr Jackson

Cllr Chubb was now a full signatory.

NS&I – NS&I had sent an additional form to confirm the account closure that Cllr Williamson & Cllr Morris signed. Cllr Chubb agreed to look at interest rates, and which account the endowment should be moved to.

Payments made since the last meeting were noted.

Main Account					
Date	**Payee**	**Details**	**Supplier Total**	**Payment by**	**Funding sourse**
paid on 28.05.26	Mrs N Nicholson	clerk salary - May	**£ 457.78**	S/O	General
paid on 28.05.26	Mrs N Nicholson	clerk WFH allowance	**£ 26.00**	S/O	General
paid on 30.05.26	Smart cut Ltd	Grass cutting	**£ 422.08**	bacs	General
paid on 02.06.26	Clear Councils insurance	annual insurance	**£ 686.86**	bacs	General
paid on 05.06.26	M Woodhouse	lengthsman services - May	**£ 170.00**	S/O	General
paid on 19.06.26	Lloyds bank	banking fee	**£ 4.25**		General
paid on 22.06.26	Mrs N Nicholson	clerk OPE	**£ 35.85**	bacs	General
paid on 22.06.26	Wicksteed	Glebe swing repairs	**£ 145.74**	bacs	General
paid on 22.06.26	A R Lewis	tree works Glebe	**£ 816.00**	bacs	CIL
paid on 28.06.26	Mrs N Nicholson	clerk salary - April	**£ 457.78**	S/O	General
paid on 28.06.26	Mrs N Nicholson	clerk WFH allowance	**£ 26.00**	S/O	General
paid on 05.07.28	M Woodhouse	lengthsman services - June	**£ 170.00**	bacs	General
paid on 06.07.26	Evesham signs	Newsletter printing	**£ 205.00**	bacs	General
paid on 06.07.26	Smart cut Ltd	grass cutting & weedkiller	**£ 573.28**	bacs	General
paid on 08.07.26	ICO	Annual date protection fee	**£ 52.00**	bacs	General
paid on 20.07.2026	HMRC	employers quarterly NIC	**£ 18.36**	bacs	General
to pay 30.07.26	A R Lewis	Ash stump grinding	**£ 144.00**	bacs	CIL
to pay 30.07.26	Mrs N Nicholson	Clerk OPE	**£ 23.80**	bacs	General
		CURRENT ACCOUNT EXPENDITURE	**£ 4,434.78**		
Receipts					
Date	**Payee**	**Details**	**Total**	**Receipt by**	
25.05.2026	Worcestershire County Council	Lengthsman reimbursement M,A,M	**£ 561.00**	bacs	
18.07.26	Wicksteed	refund wroing invoice paid	**£ 145.74**	bacs	
30.07.2026	HMRC	VAT reclaim 25.26	**£3,266.67**		
		TOTAL RECEIPTS	**£ 3,973.41**		

12. Village Newsletter

Cllr White advised that delivery had gone a bit awry last issue, so he would look at the process and it was noted that 2 more volunteers had come forward. Cllr white confirmed the target date for the next/Autumn edition was end of September. Cllr Morris and Cllr Hunt raised their concerns regarding the size of the font, but it would be difficult formatting articles if all the font was enlarged.

13. Village Maintenance

Bus Shelters:
There was no update on the s106 money at this time.

Community Litter Pick:
Cllr Hunt was thanked for organising a successful litter pick, it was noted that some larger debris had been refused for collection on grounds it may contain asbestos, the school had at a cost of £220 had this removed, it was thought this cost would be passed onto the Parish Council.

14. Environmental Issues & SeSaMe Oil Buying Club

Cllr White advised that Oil Club was back in operation.

It was noted that the advert in the Newsletter to try and get volunteers to take over SeSaMe and or join and environmental working party had disappointingly received no response.

Cllr Morris drew attention to the WDC Resilience Fund and suggested that the PC investigate options for the village e.g. a Community Orchard. She will contact Nik Clutterbuck (of EVER) for other ideas particularly those which included children.

Cllr Jackson advised he had taken over the aluminium can recycling.

15. Correspondence for Information / Discussion

Worcester Community Services Directory had asked if clubs and societies in the village wish to be included, the clerk was asked to re-circulate.

Wychavon District Council Resilience grants – as discussed above potential funding towards a Community Orchard, it was noted that Parish Councils cannot apply for the Community resilience grants, just the building and bio-diversity ones.

Member code of conduct – as discussed in emails the clerk had sent a copy to all members and reminded members, they were bound by the code and the Nolan Principles.

16. Future Agenda Items and Reports

Cllr Hunt advised that the Pensions Regulator had contacted him, the clerk asked him to forward the email and she would complete the required declaration and change the correspondence address to hers.

Date of next Meeting: Wednesday 16th September 2026 to be held at Sedgeberrow Village Hall, within Sedgeberrow C of E School. 7.15pm start.

Meeting closed: 9.50pm

Signed: _____ Date: _____